How to Upload your Photo in Populi

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To upload an image for your profile, please do the follow steps:

Step 1: Login into Populi Step 2: Click on My Profile tab Step 3: Click on the placeholder for the profile picture

	Jean-Bap #2015000018	tiste Sibo	mar	na		
	Activity Feed	Bulletin Board	Info	Student	Admissions	Financial
	Add a note about Jean-Baptiste					
Email Faculty	To attach a file drag & drop here or click to choose					

Step 4: Click on "Drag & Drop and Image or Click to Choose" to open the File Upload browse window.

Edit Photo	×
Drag & Drop an Image or Click to Choose.	
or Take a snapshot with your webcam	
Cancel	Save

Step 5: Select the image file you want to upload. Step 6: Select the area of the image you want to display in you profile and click on Save



This will save and display the image you cropped as your profile picture. Note: I selected a picture that is 798 KB.